

Checklist of documents required for registration:

(a) For students:-

- College I.D Card
- Letter of Introduction from their College/Institution.
- Residential and photo I.D proof.
- If residing in hostel/rented/P.G accommodation, a letter of validation from the concerned in charge is also required.

(b) For Individual researchers:

- Residential and photo I.D.proof

(c) Additional documents for Foreign scholars:

- Letter of introduction from their sponsored institution and diplomatic mission. (sub rule 3 of Rule 11 of The Public Record Rules,1997).In case of individual research, the Letter of introduction should specifically mention the same and also indicate the approximate period for which admission is sought.
- Copy of Visa and passport.

Note: - The above mentioned documents are to be forwarded to the below given email for advance appointment to Access of Physical Records in National Archives of India.

Email ID: researchroomnai1@gmail.com
research.nai-archives@gov.in

Telephone: 011-23073462
011-23380018