Bid queries From Ninestars: RFP Digitization of Records of National Archives (NIT No. & Date: 59-4/5/2023-Rep(D)/Com Unit Dated 28/07/2023 (As it is a re-tender)

S.N o	Company Name	Query No	Bidding Document Reference(s) (Section Number/ Page Number)	Content of RFP Requiring Clarification	Points of Clarification Required	NAI's Response
1.	M/s. Ninestars Information Technologies Pvt Ltd. Mr.Ravi, Contact no : +91 44 61 25 5100	1	Technical Qualification Criteria (Page No 23) Sales Turnover	Average Annual Sales Turnover generated from services related to Digitization of Archival material during each of the last three financial years i.e2020-21 , 2021-22 and 2022-23 should be minimum Rs 3Cr. >Rs 7.5 Cr 10 marks >Rs 6 Cr to Rs 7.5 Cr- 7 marks >Rs 4.5 Cr to Rs 6 Cr- 5 marks >Rs 3 Cr to Rs 4.5 Cr-3 marks	Qualification Criteria, point no. 2 "Sales Turnover" it is mentioned	3 years average

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					services related to Digitization of Archival material during each of the last three financial years i.e 2020-21, 2021-22 and 2022-23 should be minimum Rs 3 Cr.	
	in 1966		Ĭ v v		Please clarify whether last 3 years average or during each of the last three years?	
		2	General Query	General Query	Based on the pre-bid meeting held on 07 August 2023 our understanding is that "As NAI is provisioning the storage of 16PB at NAI HQ and 16 PB at NAI Bhopal for storing the digitized assets, we would like NAI to share the specification of the same along with IOPS and network throughput.	will be taken care. The details of the specification of the storage along with IOPS and network throughput will be shared by NAI before starting
		18			Additionally if the storage infrastructure along with the network configuration and servers is shared, it will enable us to design	

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					and size the infrastructure on our side. Should we assume that the replication of the data from NAI HQ to NAI Bhopal will be taken care by NAI?"	
		3.	General Query	General Query	"As NAI has disallowed copying of the scanned content, we would like to know what additional server and network infrastructure will be provided so as to enable us to deploy our application and provide appropriate access to the Quality verification	NAI will provide the Cloud storage.
2	Capital Business Systems Pvt. Ltd.,	1	11. Criteria for Evaluation 11.1 Pre-Qualification Criteria & Page No. 19	Legal Entity • Should have been operating in India or abroad for the last five years as on the last date of RFP response submission and have a registered office in India	vendor" Considering the volume of this project, the bidder should have vast experience for handling overhead scanners of old/rare documents project's, hereby It is requested that this clause may be changed to "Should have been operating in India for at least last Ten years as on	As per RFP

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4	8 G				the last date of RFP response submission and have a registered office in India" so that bidders should be continuously running their business for at least 10 years in India	÷
		2	Page No. 20 Clause No. 11.1 Point No. 2	Average annual turnover from digitization/related services work of Archival material as defined in Para 3 below during the last three years i.e.2020-21,2021-22 and 2022-23 should be at least Rs 3 Cr.	The turnover of Rs 3 crore being asked for in RFP is	As per RFP
		3	11. Criteria for Evaluation 11.1 Pre- Qualification Criteria & Page No. 21	Bidders Experience/ Capability Bidder should have undertaken Digitization of documents including old files, old maps,ld books, old photographs, old newspapers, etc. or similar assignments I projects in last three years(03) years i.e., F.Y. 2020-21, 2021-22 and 2022-	It is requested that this clause may be changed from 3 Years experience to 7 Years experience to increase the partcipation of the company having	As per RFP

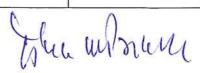
S.N o	Company Name	Query No	Bidding Document Reference(s) (Section Number/ Page Number)	Content of RFP Requiring Clarification	Points of Clarification Required	NAI's Response
i i				23. Bidder should have executed at least one project worth not less than 5% of the Gross Total Value of the tender i.e Rs 3. 75 Cr or two projects worth Rs. 1.88 Cr or three projects of Rs 1.25 Cr. A certificate of completion of work from the client/s should be uploaded with the technical bid. The work should have been digitization of documents as mentioned above Note: a) More than one (1) consecutive year's continuous assignment/ project with the same entity would be considered as one (1) assignment/ project		
		4	Quality & Security Certification & Page No. 21	The bidder should have below mentioned certifications valid as on the last date of bid submission: • ISO 9001:2015 • 180/IEC 27001 :2013	It is requested that this clause may be changed to- "Prospective bidder should have ISO 9001-2015 Quality certification, ISO 27001:2013 for Data security, ISO 27701 for General Data Protection Regulation(GDPR) and CMMI level 5 Certificate for software development etc. in bidder's name" So	As per RFP

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					that prospective bidders should have certifications required for the execution of this project i.e. providing application software like retrieval system/DMS/Multiple Applications/Software Solutions etc.	
		5	11.2 Technical Qualification Criteria & Page No. 23	Bidder should have minimum experience of three years in digitization of Archival material as defined in the RFP more than 6 years - 10 marks 5 years to 6 years - 7marks 4 years to 5 years - 5marks 3 years to 4 years - 3marks	We request to this clause may be changed considering the volume and nature of the project, "Bidder should have minimum experience of Seven years in digitization of Archival material/ old and rare docuemnts as defined in the RFP more than 10 years - 10 marks 9 years to 10 years - 7 marks 8 years to 9 years - 5marks 7 years to 8 years - 3marks	As per RFP
		6	2. Sales Turnover and Page No. 23	Average Annual Sales Turnover generated from services related toDigitization of Archival material during each of the last three financial years i.e 2020-21, 2021 - 22 and 2022-23 should be	It is requested that this clause may be changed to Average Annual Sales Turnover generated from services related to Digitization of Archival	As per RFP

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				minimum Rs Rs 3 Cr. >Rs 7.5 Cr 10 marks >Rs 6 Cr toRs 7.5 Cr-7 marks >Rs 4.5 Cr toRs 6 Cr-5 marks >Rs 3 Cr toRs 4.5 Cr-3 marks	material during each of the last Seven financial years should be minimum Rs Rs 3 Cr. >Rs 7.5 Cr 10 marks >Rs 6 Cr toRs 7.5 Cr-7 marks >Rs 4.5 Cr toRs 6 Cr-5 marks >Rs 3 Cr toRs 4.5 Cr-3 marks	
	·	7	Page No. 23	Volume of work completed in term of no.of pages of Archival material digitized annually in the last three financial years > 3.5 cr - 20 marks 2.5 Cr 3.5 Cr - 15marks 1.5 Cr. To 21 .5 Cr 10Marks 1 Cr. To 1.5 Cr 5Marks	It is requested that this clause may be changed to Volume of work completed in term of no. of pages of Archival material/old documents digitized annually in the last three financial years > 3.5 cr - 20 marks 2.5 Cr 3.5 Cr - 15marks 1.5 Cr. To 21 .5 Cr 10Marks 1 Cr. To 1.5 Cr 5Marks	As per RFP
		8	Page No. 26 Clause 11.3 Point No. C	Suggestion	Considering the overall volume of work to be accomplished under the project, we suggest that the work may be split and allocated to L-1 and L-2 bidder. This would help the NAI to get the work done smoothly and written in the timelines given in the RFP.	As per RFP

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		9	Image Capturing (Scanning): & Page No. 32	2. All the pages should be provided with editable text using OCR.3. All the multilingual pages should be translated into English language.	Please clarify on translation of multilanguage text to English. What is the quantity of pages to be translated to English? Please specify. This is needed for understanding the scope of work and the kind of propose, who will be required to be engaged for translation.	As per RFP
		10	15.2 Job specification: Image Capturing (Scanning): & Page No. 34	14. The vendor has to work in two Shifts. The vendor has to digitize an average of 6 lakhs pages per day and report in this regard has to be submitted on daily basis. The vendor has to scan at least 1.25 Cr pages in a month. There is a penalty/reward clause on output of 2% of the base rate if the vendor unable to achieve the target and also a reward clause of 10% of the base rate if the vendor achieved above the target as per the given table above:	We understand the vendor will be able to work round the clock considering the volume and accordingly the inputs and all related support from the department will be provided.	As per RFP
		11	Connectivity/ Dash board: & Page No. 36	The vendor will take the MPLS connectivity as required from the vendor with whom the NAI will	It should be the bidder's responsibility to get the best service provider for MPLS	As per RFP

S.N o	Company Name	Query No	Bidding Document Reference(s) (Section Number/ Page Number)	Content of RFP Requiring Clarification	Points of Clarification Required	NAI's Response
				take the MPLS connectivity. 2. The vendor should provide the real time monitoring software with different types of user role to check the data movement in different process of the said tender i.e. pagination, receipt of documents, scanning, quality check, image editing, digital signature, NOC, restoration/delivery of physical records.	connectivity. It should not be restricted to or made mandatory that the MPLS vendor should be the same.	
		12	General Terms and conditions: & Page No.36	1. The agency should compliance with Federal Agencies Digital Guidelines Initiative (FADGI)/NARA scanning guidelines/Best Practices & Guidelines for Production of Preservable a-Records (PRoPeR) published by Department of Electronics & Information Technology (Deity) Government of India.	Please clarify on the same and specific guideline to be followed, if any should stated.	As per RFP
=	ti di	13	23. Access to digitized files/records & Page No. 39	All the digitized files/records should be made accessible from the NAI portal "abhilekh-patal.in". The successful bidder will have to import the scanned images/files and metadata into the AbhilekhPatal portal. Please note	We understand that all required storage space for the data (to be delivered to NAI in multiple formats) will be provided by NAI. Please confirm.	As per RFP



S.N o	Company Name	Query No	Bidding Document Reference(s) (Section Number/ Page Number)	Content of RFP Requiring Clarification	Points of Clarification Required	NAI's Response
				that only PDF file shall be imported into the database of AbhilekhPatal portal, whereas, the access to the TIFF and JPEG files needs to be made available for NAI by the selected bidder through the web based application. Also, this application should facilitate to add the desired metadata in future as and when required by NAI. Please note that the user acceptance testing will be done based on the data being searched and viewed through the NAI portal 'AbhilekhPatal' and the web application to be made available by the selected bidder.		
		14	17. Payment Terms & Page No. 42	a. Payment will be made to the firm on monthly basis for all end to end completed and delivered components as per the details and accepted by the custodial repository of the NAI or its authorized representatives after checking quality compliance of the digitized images/metadata. b. Monthly progress of work undertaken is to be provided to the	We request to please incorporate the SLA/SOP Department QC as it's linked with the payment. We suggest to incorporate that the images/data should be QCed within 7 Days of submission to department.	As per RFP

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				DG, NAI on the last Wednesday of every month. Release of payment would be subject to verification of uploading of digitized material on AbhilekhPatal, search portal of NAI.	-	17
		15	18.2 Penalties & Page No. 44	c. The maximum penalty at any point of time and for any period should not exceed 20% of project cost as per the Commercial Bid submitted by the successful bidder. If the penalty exceeds this amount, NAI the right to terminate the contract. The project cost for this purpose shall be the rate quoted by the bidder per image in the RFP multiplied by the estimated image volume mentioned in the work order.	We understand there should not be any penalty for the bidder if the delay is due to the department, like not providing physical docs on time, not getting QC checked on time, not providing adequate timing for operational activities etc. Also, request to please change the caping from 20% to 10% as per industry standard please. for the sum total of percentage during the project period. Penalty clause is not count this need to be counted as under:- The maximum penalty at any point of time and for any period should not exceed. 10% of invoice value of the Lot for which invoice is submitted. If the penalty	As per RFP
				11		mentour

S.N o	Company Name	Query No	Bidding Document Reference(s) (Section Number/ Page Number)	Content of RFP Requiring Clarification	Points of Clarification Required	NAI's Response
		7	Number,		exceeds this amount, NAI the right to terminate the contract. However, penalty for the entire project during the period of project will not exceed 10% of the project cost is aggregate till end of project.	
		16	Optical Character Recognition (Page no. 34) point no. 3	OCR compatible with documents language over 95% accuracy is desired to be achieved for the Digitized Documents with printed text.	Kindly clarify whether the acuracy will be applicable for all the langauge mentioned in the RFP i.e. "The digitized documents would be in the following language - English, Hindi, Gujarati, Marathi, Bengali, Sanskrit, Arabic, Urdu & Persian and other regional languages.	As per RFP
		17	Page no. 26	The samples of NAI record would be given to the vendor after the last date of the submission of Bids.	For sake of fairness and transparency, we are sure that the department will call all the prospective bidders at the same time for collection of sample file for making the DVD/CD and same material / fille / douments will be given to all bidders for an apple to apple comparison. please	As per RFP

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					confirm.	1122
		18	11.2 Technical Qualification Criteria Page no. 26	Each bidder to also show the process used for creating the same.	Kindly confirm whether we need to give a live demonstration in NAI along with the overhead scanners and during the demonstration we need to prepare the video of the same or department would arrange the videography.	As per RFP
			4407 1 1 1	5: 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Please advise specifically. we understand that the	As per RFP
		19	11.2 Technical Qualification Criteria Page no. 26	Firms that score a minimum of 50 marks in this section would be considered technically qualified and will move to the next stage of financial evaluation.	marks given in the marking systems would be read/considered as score for final calculation.	AS per KPP
3	Webrises Imaging Technology Private Limited	1	2. Sales Turnover and Page No. 23	Average Annual Sales Turnover generated from services related to Digitization of Archival material during each of the last three financial years i.e 2020-21, 2021-22 and 2022-23 should be minimum Rs Rs 3 Cr. >Rs 7.5 Cr 10 marks >Rs 6 Cr toRs 7.5 Cr-7 marks >Rs 4.5 Cr toRs 6 Cr-5 marks >Rs 3 Cr toRs 4.5 Cr-3 marks	we understand that the department considered the turn old document in this?	As per RFP
		2	Page No. 70 Form 14	Form 14	We understand that rate to be quoted is per image (for two sided pages) please confirm.	As per RFP
		3	15.1 page no.	Records are old, fragile,	Before supply of these	Conservation will
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	*		32	deteriorating, rare and brittle and are to handle with great care	documents who will do the conservation of these types of documents? (Department or Scanning Vendor)	be done by NAI
		4	15.1 2. page no. 32	All the pages should be provided with editable text using OCR.	Please clearify editable text using OCR. (OCR text in the seprate file on image can serchable)	As per RFP
		5	15.1 2. page no. 32	Image Capturing (Scanning):	Manuscripts:- What type of Manuscript to be scanned:- Paper Manuscripts & Palm leaf, or other materials?	As per RFP
		6	15.1 2. page no. 32	Image Capturing (Scanning):	How many Books to be digitized in 30CR. Approx Volume of pages?	As per RFP
		7	15.1 3. page no. 32	All the multilingual pages should be translated into English language.	another language taraslate in english or same language OCR	As per RFP
		8	15.1 7. page no. 33	Original scanned records to be captured in TIFF v 6.0 Format with LZW compression (ISO 12230-2:2001) with checksum.	scanned in LZW compression tiff or final output	As per RFP
		9	15.1 8. page no. 33	The vendor should use a non- destructive book scanners i.e. no requirement of unstitch of file for scanning.	what should we do those book, splesh matter in the book	As per RFP
		10	Image processing and cleaning (Image Enhancement):	The vendor will carry out the above exercise outside the premises of NAI	Need the Proper clarification in this pointCan Vendor carry out the Scan onwards activities outside the premises of NAI.(If Yes What	As per RFP

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			(Page No33) Point No11		will the formalities can adopt by Vendor)?	
	3	11	Image processing and cleaning (Image Enhancement): (Page No33) Point No16	The PDF images along with vendor quality certificate, third party audit certificate and digital signature of third party audit vendor has ability to support direct upload on NAI search Portal i.e. www.abhilekhpatal.in	Need on Clarity	As per RFP
		12	Image processing and cleaning (Image Enhancement): point 1 Page No. 33	Image enhancement activities to be carried out to remove bleed through, black border removal, curvature correction, light equalization, brightness and contrast enhancement, de-noising, de-skew and de-speckling, cropping, cleaning, sharpness, focus enhancement, background removal for text areas without violating content in picture zones and without altering the original	Multipale enhancement in the digital Image so that originality not maintained (digital V/S physical documents)	As per RFP
		13	Image processing and cleaning (Image Enhancement): point 4 Page No. 33	Resizing of every images with deskew, rotate, height-width, margin, etc. to make every image perfect and uniform in size.	Need on Clarity all Pages will be in one fram same size	As per RFP
		14	Optical Character Recognition (Page no. 34)	OCR compatible with documents language over 95% accuracy is desired to be achieved for the Digitized Documents with printed	Accuracy would be depend on the quality of document/content available on the page so kindly confirm	As per RFP
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2			point no. 3	text.	if document/content quality will not good than department will release the penalty and in % of accuracy received from the OCR.	
	-	15	Technical Qualification Criteria Page no. 26	The samples of NAI record would be given to the vendor after the last date of the submission of Bids.	when sample data will be provided by you.	As per RFP
		16	Technical Qualification Criteria Page no. 26	Video and images of live demonstrations of digitization work being executed by the Vendor, if any.	Kindly confirm whether we need to deploy the scanner in NAI or we can create in our premises and sample can be submitted to the department. Kindly confirm	As per RFP
		17	Image processing and cleaning (Image Enhancement): point 10 Page No. 33	10. The enhanced images will have to be delivered in the JPEG v1.02 Format (ISO DIS 10918-1/ ISO/IEC10918-5:2013).	need on clarity file format	As per RFP
		18	Image processing and cleaning (Image Enhancement): point 13 Page No. 33	13. The vendor has to install total 75 scanners, 55 at Head office, Delhi and 5 Each at Regional Office, Bhopal& Records Centres at Jaipur, Bhubaneswar and Puducherry.	All scanners will be deployed in same time in all locations or phase wise?	As per RFP
		19	Image processing and cleaning	14. The vendor has to work in two Shifts. The vendor has to digitize an averageof 6 lakhs pages per day	We need seficiant document for two shift on daily bases from the customer side per	As per RFP

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	3		(Image Enhancement): point 14 Page No. 33	and report in this regard has to be submitted ondaily basis. The vendor has to scan at least 1.25 Cr pages in a month. Thereis a penalty/reward clause on output of 2% of the base rate if the vendorunable to achieve the target and also a reward clause of 10% of the base rate if the vendor achieved above the target as per the given table above.	day minimum 6 to 7 lac images as per daily targate.	
		20	Image processing and cleaning (Image Enhancement): point 15 Page No. 34	Generate extensive Reports and Audit trail like Report on total records scanned along with associated indexes,Records.	audit report format required	As per RFP
8		21	Image processing and cleaning (Image Enhancement): point 16 Page No. 34	16. The PDF images along with vendor quality certificate, third party auditcertificate and digital signature of third party audit vendor has ability tosupport direct upload on NAI search Portal i.e. www.abhilekh-patal.in	who is the third party auditor	NAI will select Third party Auditor through Open Tender.
	-	22	Optical Character Recognition : point 1 Page No. 34	Optical Character Recognition process will be one step conversion from JPEG files. The vendor has to provide translation of multilingual pages in English.	what is the mining of the multilingual page translation in English	As per RFP
		23	Optical	3. OCR compatible with documents	Only Printed meterial can be	As per RFP

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			Character Recognition : point 3 Page No. 34	language over 95% accuracy is desired to be achieved for the Digitized Documents with printed text.	95% accuracy in ocr.	As per RFP
		24	Image processing and cleaning (Image Enhancement): (Page No35)	Subject Metadata and Captioning :- Point No. 1 & 2	Need on Clarity	As per RFP
		25	Image processing and cleaning (Image Enhancement): (Page No36)General Terms and conditions:	The bidder has to ensure that the documents digitized are Bar Coded including information about the file number and reference information about firm on the top of document.	File Barcode pasting (General Barcode for file tracking or after capturing of File no. capturing?Need on Clarity	
		26	Point No4 Image processing and cleaning (Image Enhancement): (Page No33)	The vendor has to work in two Shifts.	Gate pass and other facility required for two shift by the customer	As per RFP
4	Core Computer	1	P-28/12.3	Notification of Award:- Prior to the expiration of the validity period, NAI will notify the successful bidder in writing or by fax or email, that its proposal has been accepted. In case the tendering process/ public	It is requested that the work should be given to more than one bidder for smooth working of the project and execution within time.	As per RFP

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	7. 6 °			procurement process has not extend the validity period of the bid. the notification of award will constitute the formation of the contract. After the award of the contract to the successful bidder, the EMD of the unsuccessful bidders will be refunded in due course of time with no interest thereon.	× × ×	
		2	P-10/32	Total estimated number of pages to be digitized	Please advice number of pages for translation and the language thereof. We present that same language of doument provided by the department	As per RFP
		3	P-44/18.2	Penalties	Penalty is very high. It need to be rationalised and overall penalty should not exceed 5% of the invoice value every month. It is requested to consider the above point.	As per RFP
	e .	4	P-23/11.2	Technical Qualification Criteria	Marking system lacks objectivity and doesnot provide any credit for quality standards. Weightage needs to be accorded to ISO certifications.	As per RFP
		5	P-2/1(H)	Pre Bid Meeting	Pre bid meeting should be conducted for providing clarifications and better understanding of scope of	As per RFP

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				Last date of Submission	project. to give adequate time, the	As per RFP
		6	P3/1(J)	Last date of Submission	last date of submission needs to be kept as 3 weeks from the bid clarification date.	•
5	MediaGuru	1	Point no - 12.4, Page no- 28	1st paragraph -> The Bidder / Contractor after the award of work shall have to submit interest free Performance Security / Performance Guarantee in prescribed format which is equal to the 3% (Three Percent), of order value within 45 days from the date of the issue of the Letter of Award and it shall be kept valid for a period of 2 years.	Please let us know if there is a possibility to waive the requirement of Performance Guarantee for an MSME , as was done for EMD.	As per RFP
47		2	Point no-3, Page No -33, Image processing and cleaning (Image Enhancement	The removal of digital noise will include removal of worm-marks and stain marks to the maximum possible extent, while keeping the colour information intact. This component of digital restoration will aim at attaining a relatively high level of noise-free state of the digital images.	Kindly clarify the phrase, "This component of digital restoration will aim at attaining a relatively high level of noise-free state of the digital images". Approximately, what percentage of the documents do you anticipate would fall under this category? This is important so as to understand its potential	As per RFP
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	}				impact on our overall project timeline.	
		3	Point no -1, Page no - 36, Connectivity/ Dash board	Connectivity between the centres - technical/financial aspects.	Could you kindly furnish us with an elaborate connectivity workflow depicting the integration of the MPLS network with the cloud storage? Is an additional line required for the restoration / metadata and initial level QC team, who will be operating offsite subsequent to the digitization at the NAI centres? This information is vital for both technical and financial considerations.	As per RFP
	N (4	4	Point no -1, Page no - 36, Connectivity/ Dash board	The vendor will take the MPLS connectivity as required from the vendor with whom the NAI will take the MPLS connectivity.	Is obtaining the MPLS / Lease-line from the same vendor as NAI's procurement, mandatory? This might impact our commercial proposal. Please clarify.	As per RFP
		5	Point no- , Page no -42, Payment Terms	No advance payment whatsoever will be made to the firm	This is just a Request Query: - Could you please consider making a certain % of the final project value	As per RFP

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		0	Number		as advance payment to the bidder whom the tender will be awarded?	

